



OFFICE OF THE COMMISSIONER OF THE REVENUE  
CITY OF FAIRFAX  
WILLIAM PAGE JOHNSON, II  
Commissioner of the Revenue



**NOTICE OF CHANGES TO MEALS TAX AND TRANSIENT OCCUPANCY TAX**

On March 31, 2020 the City Council of the City of Fairfax unanimously adopted an emergency ordinance amending Section 90-265(a) and 90-305(b) of the Code of the City of Fairfax, pertaining to the Meals Tax and Transient Occupancy Tax. A copy of this ordinance is provided for you herein.

In summary, the city council's action temporarily extends the payment due dates for the Meals Tax and Transient Occupancy Tax during the COVID-19 emergency on the following schedule:

Meals Tax Payment Schedule

March 2020	due	June 30, 2020
April 2020	due	July 31, 2020
May 2020	due	August 31, 2020

Transient Occupancy Payment Schedule

April 20 <sup>th</sup> (1 <sup>st</sup> qtr.)	due	July 20, 2020
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Late payment penalties and interest for said taxes will be waived if paid timely pursuant to the above.

***Please note that you must still file either your monthly Meals Tax or quarterly Transient Occupancy Tax report at the end of the calendar month following the month or quarter for which the report is made, as usual.***

Meals Tax Filing Schedule

March 2020	due	April 30, 2020
April 2020	due	May 30, 2020
May 2020	due	June 30, 2020

Transient Occupancy Filing Schedule

1 <sup>st</sup> quarter	due	April 20, 2020
2 <sup>nd</sup> quarter	due	July 20, 2020
3 <sup>th</sup> quarter	due	October 20, 2020

Reports *filed* after these dates will be deemed to be late and subject to a statutory assessment and a ten percent (10%) late filing penalty. In addition, the seller's commission of 3% of the outstanding tax, if applicable, will be denied.

While the City currently remains open with limited public access during this emergency, we encourage all City residents and businesses to conduct business with the City electronically. Meals Tax and Transient Occupancy Tax reports and payments may be mailed, placed in the drop box in front of City Hall, or scanned and sent to this office via email to [www.revenue@fairfaxva.gov](mailto:www.revenue@fairfaxva.gov). Please contact us directly by email or phone to discuss electronic payment options.

Please feel free to contact me if you have any questions.

Regards,

William Page Johnson, II