



Fairfax City ReConnected Outdoors Winter Preparedness Initiative

FCRO Winter Preparedness Initiative Micro Grant Application

This application must be written legibly and completed in full at the time of submission. Please complete each section of the application.

Please note, before applying for this grant:

1. You must first contact the Economic Development Office to apply for a **Fairfax City ReConnected Outdoor Permit (FCRO)** for new and/or expanded outdoor dining. Verification of an approved permit will be required prior to grant funds being dispersed. If the outdoor dining area existed prior to COVID-19, submit a design rendering of the outdoor dining area.
2. Review the Fairfax City ReConnected Winter Preparedness Initiative Guidelines for eligibility information.

Questions and completed application materials for the Fairfax City ReConnected Outdoor Winter Preparedness Initiative Grant should be directed to Nancy Montes, Program Manager for Fairfax City’s Office of Economic Development at EDOCOVID19@fairfaxva.gov or (703) 483-1280 between 8:30 am – 5:00 pm, Monday through Friday. Applications can also be mailed to Fairfax City – Economic Development, Winter Preparedness Initiative Micro Grant, 10455 Armstrong Street #316, Fairfax, VA 22030.

If you are interested in utilizing multiple tents side-by-side, structures larger than 900 sq. ft., or was not previously approved for LP-gas/Propane usage, please contact the Office of Code Administration at CodeAdministration@fairfaxva.gov or FireMashals@fairfaxva.gov to obtain a Fire Prevention Code Application.

Application

Date: _____

Restaurant Name: _____

Restaurant Trade Name: _____

Restaurant Business License Number: _____

Restaurant Address: _____

Contact Person: _____

Phone Number: _____ Email Address: _____

Mailing Address (If different from above business address): _____

3. Budget

Item Name	Quantity	Cost per Item
Total of Cost Expenditures		
<i>Total may not exceed requested amount (above) or the maximum amount of \$3,000</i>		

4. Grant submission checklist

(Please ensure the following documents are submitted with this completed application.)

- Verification of Fairfax City ReConnected Outdoor Permit (for new and/or expended outdoor dining areas).**
(You must be approved for a Fairfax City ReConnected Outdoor Permit prior to receiving grant funding. A copy of the permit will be required prior to funding being issued.)

- Photos or design rendering of the outdoor dining area if outdoor dining area existed prior to COVID-19.**

- Detailed description of items to be purchased along with photos and budget describing items purchased, cost per item, and total cost of all items purchased (section 2 and 3 of this application).**

- Verification of a Fire Prevention Code Permit.**
(If one of the below items applies, a Fire Prevention Code Permit is required and must be submitted with the application.)
 - Tents or membrane structures larger than 900 sq. ft. with walls or drops.
 - Use of multiple tents side-by-side without a fire break clearance of 12 ft.
 - Restaurant was not previously approved for LP-gas/Propane usage.

Certification

By signing below, I understand and acknowledge that this application is subject to the Commonwealth of Virginia’s public records laws. Therefore, I recognize that this application and any documents submitted to Fairfax City’s Economic Development Office or Authority for grant funding purposes may be supplied upon request to any parties that request copies. I hereby certify that I will submit all receipts for items purchased that were identified in the above budget and return any unused grant funding no later than thirty (30) days after approval of the grant application. I also certify the information included in this application is correct.

Notwithstanding any other provisions in this Agreement to the contrary, any Funds or incentive awarded to the Recipient pursuant to this Agreement, or any agreement with the EDA, shall be subject to recovery under any applicable law or regulation. If Recipient fails to meet the requirements of this Agreement, including those itemized in paragraph (7) above, then the Recipient shall reimburse the EDA the full amount of Funds received. For the purposes of this Agreement, noncompliance shall be determined with reasonable care by the Program Manager, which is appealable to the Executive Director of the Economic Development Authority. This provision shall also be applicable in the event that the Recipients' business permanently closes, in which the EDA will reserve the right to request a return of the awarded Funds.

Applicant Name (print):

Signature:

Title:
